

**THOMPSON PUBLIC SCHOOLS**  
**FOOD SERVICE DEPT.**  
**Mary R. Fisher Elementary School**  
**"Field Trip Bag Lunch Procedure"**  
(Effective August 31, 2016)

**Attention: Parent/Guardian**

Upon request, a "bag lunch" for a field Trip will be prepared for your child by our Food Service Department. The approved lunch will follow the USDA's guidelines for the National School Lunch Program and will consist of:

\*SunButter & Jelly Sandwich (on Wheat Bread)  
Baby Carrots w/Ranch Dip  
Fresh Apple  
WG Scooby-Doo Grahams  
Kikkoman Pearl Organic Soy Milk (Vanilla)  
Napkin

**You "must" pre-order this meal at least one day prior to your child's field trip.**

Phone @ (860) 923-9581, Ext. 588  
E-mail @ [ldurand@thompsonpublicschools.org](mailto:ldurand@thompsonpublicschools.org)

**Your child will be charged their normal fee for this meal.**

Grades Pre-K - 4 @ \$2.65 (Regular Price)  
All Grades @ .40 cents (Reduced Price)  
**(Students approved for the "free meal program" receive this lunch at no cost)**

**\*SUNBUTTER:** Made on equipment that processes soybeans. **Processed in a peanut and tree nut free facility.** Contains "**NO**" peanuts. Made from fresh-roasted sunflower seeds.

To avoid any foodborne illnesses, upon request the Food Service Department will supply a cooler/ice packs to maintain the bag lunch at a "safe" holding temperature. This cooler, if supplied by the Food Service Department will be picked up in the Middle School Kitchen shortly before your child's field trip departure and returned immediately upon your child's arrival back at school. Please call with any questions you may have.

Lisa Durand/Food Service Mgr.  
(860) 923-9581, x588

Resources: USDA National School Lunch Program, Northeast District Dept. of Health, Thompson Public Schools Food Service Management

**Nondiscrimination Statement:** This explains what to do if you believe you have been treated unfairly.

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*To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:*

- (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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