

SECTION F
-Facilities
Development-

FACILITIES DEVELOPMENT GOALS

Buildings used for instruction constitute one of the most important resources of instruction. Their adequacy of space and their specific design features either contribute to or detract from the quality and scope of learning. Priority in the development of facilities shall be based on identified educational needs and on programs developed to meet those needs.

The Board shall have an advisory role in designing its school facilities and services. In addition to community involvement, the processes of facilities design should utilize expertise of the school and central office staff, the Connecticut State Department of Education, and that available elsewhere. The latest and research-based information and ideas regarding educational facilities shall be utilized for planning within the District. With a view to achieving the District's central purpose of high quality education, and acting also with fiscal responsibility, the District shall strive for the most economical construction which adequately meets requirements for quality education, safety, durability, maintenance, insurance, and flexibility.

The Board establishes these broad goals for development:

1. To integrate facilities planning with other aspects of planning in a comprehensive program of educational problem-solving.
2. To base educational specifications for school buildings on identifiable learner needs.
3. To design for sufficient flexibility to permit program modification or the installation of new programs.
4. To design school buildings as economically as feasible, providing that learned needs are effectively and adequately met by the design.
5. To involve the community, local school staff, available experts, and the latest in related current developments and research in building plans and specifications.
6. To design school buildings with the maximum potential for community use.

Date Adopted: May 9, 1994

Revised and Approved: June 10, 2013

FACILITIES PLANNING

The Board shall make a continuing study of the need for school facilities and of a long-term school building program.

It is the responsibility of the Board to develop and implement plans for the District that will meet the educational requirements of the community both today and into the future. For this reason the Board must decide upon long-range building plans to meet the District's needs in the years ahead.

The objectives for the plan should include, but are not limited to the following criteria:

1. To improve the educational environment for students and teachers by raising the physical standards in all buildings;
2. To modernize in phases with first priority given to renovation, second priority to remodeling or improvement of substandard facilities, and third priority to the addition of classrooms when enrollment trends indicate they would be necessary; and
3. To create school complexes that represent the best possible balance of effective grouping of educational resources, efficient management and operations, and community concerns for the character of the school system.

Legal References:

Connecticut General Statutes Section 10-220

Date Adopted: June 13, 1994

Revised and Approved: June 10, 2013

ENROLLMENT PROJECTION

Enrollment forecasts/projections shall be prepared under the direction of the Superintendent, utilizing current enrollment information supplemented with data furnished by appropriate municipal offices. Methods for projecting enrollment may also include the following:

1. Annual Student Census;
2. Principal's reports for current and projected enrollment;
3. Review of building permits and information submitted by builders and developers; and
4. Reports indicating anticipated and approved number of dwelling units resulting from submitted site plans.

Date Approved: June 13, 1994

Revised and Approved: June 10, 2013

NAMING OF FACILITY- NEW CONSTRUCTION

The Board is responsible for naming any new facility. The Board, in its discretion, may establish procedures for the naming of any building or other District facility. In selecting a name for any facility, the Board may take into account those persons who have been involved in the planning, construction, or renovation of the facility, or any other relevant considerations. Suitable building plaques or other memorials may be authorized by the Board.

It shall be the prerogative of the Board to establish the need and appropriateness for naming any school unit, which includes all outdoor and indoor facilities of the school. When the need has been determined, guidelines will be established by the Board and input will be sought from members of the community.

The general procedure for selecting a name for a school shall be as follows:

1. The Board shall appoint a committee composed of two citizens from the community to be served by the particular school; one representative from each of the following groups - teachers, administrators, PTA/PTO, and two student representatives.
2. The school-naming committee shall then present a list of not less than three names nor more than five names to the Superintendent who will forward them to the Board.
3. The Board shall then make the final selection of the name for a list of three names submitted by the committee. The selected name will be announced and distributed at a Board meeting. An opportunity will be offered for community members to react to the selected name.
4. The Board, sitting at its public meeting, shall make the selection from the maximum of three names submitted by the sub-committee. A two-thirds vote of the quorum presents is necessary for the selection of a name. The final vote to adopt or not to adopt name(s) shall follow by at least ninety (90) days from the meeting at which the proposed name(s) are first placed on the agenda.

It shall be the policy of the Board to consider the naming of the school facilities using the following criteria:

1. The individual must have attained prominence at the local, state and/or national level for his/her participation in and success as a public servant.
2. Where appropriate, the Board may consider naming portions of their facilities and other areas under its control for individuals and/or organizations that, through their significant endorsement, have made possible the construction of said facilities or other areas.
3. If the school is named after a person, preference shall be given to names of (deceased) persons who have made a significant contribution to education.
4. It shall be the general policy to name schools and school facilities for persons who have attained prominence locally and nationally, or in the fields of education, science, art, statesmanship, political science, or military achievement; early pioneers of the community of the State of Connecticut; outstanding presidents of the United States of America; or geographical landmarks.

Approved: October 14, 2008

Date Approved: June 8, 2009 at TBOE Meeting

Revised and Approved: June 10, 2013