

# THOMPSON BOARD OF EDUCATION

Thompson Middle School Media Center  
Monday, December 20, 2016

## Policy Sub-Committee Meeting

### Special Meeting MINUTES

6:30pm

<b>Members Present:</b> Shawn Brissette Jody Houghton Linda Jarmolowicz William Witkowski	<b>Members Absent:</b> none
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**Also in attendance:** Michael Jolin, Joseph Lindley

#### I. Call to Order

Meeting called to order at 6:32pm by William Witkowski.

#### II. Discussion

##### A. Policy Updates

Attorney Jessica Soufer and Attorney Benjamin FrazziniKendrick provided the sub-committee with updates to policy GBLL – Employment Checks, and JO – Confidentiality and Access to Education Records.

GBLL – Significant revisions required based on new legislation that requires districts to contact all of an applicant’s previous school employers as well as the SDE and to share information with SDE if it discovers that an applicant or employee has engaged in abuse, neglect, or sexual misconduct toward a student.

JO – Policy requires major revisions, including, among other things, (1) the board must ensure that certain provisions are included in each contract the board enters with an operator of an electronic service, website, or application, or a consultant offering non-instructional services who has access to student data, and (2) the board must provide notice to parents in the event that an operator or consultant with whom the board has a contract experiences a data breach.

Another policy meeting will be scheduled to finish the policy manual updates.

#### III. Adjournment

There being no further business the meeting was adjourned at 7:15pm by Jody Houghton, seconded by Shawn Brissette.

Respectfully submitted,  
Danielle M. Pederson  
Recording Secretary to the Board