

# THOMPSON BOARD OF EDUCATION

Thompson Middle School Conference Room  
Monday, December 12, 2016

Finance Sub-Committee Special Meeting  
6:00 pm

## MINUTES

### Members Present:

Christopher Eichner  
Kathleen Herbert  
William Witkowski

### Members Absent:

None.

Also present was:

Dr. Jolin, Donna Godzik, Jody Houghton, Megan Baker

### I. Call to Order

Meeting called to order at 6:01pm pm by Kathleen Herbert.

### II. Discussion:

#### A. Collection of Rental Fees

Neal Breen began the meeting stating that there are some businesses who used the facility and has not paid the remainder of their rental and custodial fees. The problem mainly exists with businesses paying for uncounted for custodial costs. An agreement or contract will be put in place with all monies that will be charged for facility rental fees and custodial costs in which businesses would need to sign before renting.

#### B. Budget Transfer Requests

The new maintenance position and salary was discussed. Neal Breen stated that there was no new custodial position created, but one was eliminated. The new maintenance position would potentially save the district \$30,000 by not out-sourcing work to be completed.

Kathleen Herbert asked where the money will come from regarding the superintendent search fees. The consulting services budget line will be reviewed.

Kathleen Herbert will bring a motion to the full Board for approval a budget transfer of \$35,000 from maintenance property services, of which \$30,000 to supplies category of the facilities budget and \$6,500 to salaries category of the facilities budget.

### Adjournment

There being no further business the meeting was adjourned at 6:29 pm by Kathleen Herbert, seconded by Jody Houghton.

Respectfully submitted,  
Danielle M. Pederson  
Recording Secretary to the Board

BOE Finance Sub-Committee Meeting Minutes  
December 12, 2016